

## Huron Health System Board of Directors – Minutes Open Session

Committee:	<b>Board of Directors – Open Session</b>		
Date:	March 9, 2023	Time:	4:00 p.m. - 6:00 p.m.
Location:	MS Teams/Goderich Columbus Centre		
Chair:	Bruce Shaw	Recorder:	Stevie Cowdrey
Present:	Allan Ball, Aileen Knip, Anthony Hodzman, Bob Robson, Brian Heagle, Christie MacGregor, Glen McNeil, Heather Hern, Jane Sager, Laura Stire, Pat O'Rourke, Susan Reis, Steve Ireland, Tara Oke  Dr. Aaron Daters, Jimmy Trieu, Dr. Shannon Natuik		
Guests:	Matt Trovato		
Regrets:	Michelle Wick, Dr. Mark Nelham, Dr. Sean Ryan		
<b>1</b>	<b>Call to Order/Welcome</b>		
1.1	<u>Call to Order/Welcome</u> <ul style="list-style-type: none"> <li>Mr. Shaw welcomed everyone and called the meeting to order at 4:00 p.m.</li> </ul>		
<b>2</b>	<b>Education</b>		
2.1	<u>In-Camera Sessions</u> <ul style="list-style-type: none"> <li>Mr. Shaw has reviewed the best practices for in-camera sessions and will be bringing changes forward to the April meeting. In-camera meetings have been somewhat of a concern as of late. There is a need for increased clarity on when they are to be used, who is to attend, record keeping processes etc.</li> </ul>		
<b>3</b>	<b>Approvals and Updates</b>		
3.1	<u>Declaration of Conflict of Interest</u> <ul style="list-style-type: none"> <li>Mr. Shaw asked if anyone had a conflict of interest to declare based on information contained in the package. <ul style="list-style-type: none"> <li>None.</li> </ul> </li> </ul>		
3.2	<u>Agenda</u> <ul style="list-style-type: none"> <li>Approval/Changes <ul style="list-style-type: none"> <li>None.</li> </ul> </li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To approve the open session agenda as presented for the March 9, 2023 HHS Board of Directors meeting. CARRIED.</u></b></p>		
3.3	<u>Previous Minutes</u> <ul style="list-style-type: none"> <li>Approval/Changes <ul style="list-style-type: none"> <li>None.</li> </ul> </li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To approve the February 9, 2023 Board of Directors open session minutes as presented. CARRIED.</u></b></p>		
<b>4</b>	<b>Business Arising from the Minutes</b>		
<b>5</b>	<b>Staff Reports</b>		
5.1	<u>Report of President &amp; CEO</u> <ul style="list-style-type: none"> <li>Provincial budget is slated to be announced on March 23.</li> <li>COVID-19 cases have eased as of late.</li> <li>ALC rates have significantly reduced since mid-September.</li> <li>Financial Accountability Office is indicating that by the end of 2028, Ontario will require \$98B to be injected into healthcare in order to support the commitments of the current government.</li> <li>SHHA will be moving forward with an FHT application.</li> <li>AMGH is currently facing some staffing pressures in the ED and medical leadership is working on solutions to address.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the President &amp; CEO report as presented. CARRIED.</u></b></p>		

5.2	<p><u>Report of AMGH Chief of Staff</u></p> <ul style="list-style-type: none"> <li>• The AMGH ED will be facing HHR challenges beginning in mid-June. The core group is down to 9 from 14.</li> <li>• The physician group continues to meet to discuss solutions. They include:           <ul style="list-style-type: none"> <li>○ Hiring a 2<sup>nd</sup> NP to cover some ED volume &amp; therefore create a rapid assessment stream.</li> <li>○ Providing a stipend to physicians to cover admitted patients to 0800 the following day.</li> <li>○ Investigating a hospitalist model to ease pressures on inpatient physicians.</li> </ul> </li> <li>• Ms. Devereaux is planning to attend 2 rural/remote ED conferences to recruit physicians to AMGH.</li> <li>• Mr. Trieu will bring forward these ideas to OHW for discussion.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the AMGH Chief of Staff report as presented. CARRIED.</u></b></p>
5.3	<p><u>Report of SHHA Chief of Staff</u></p> <ul style="list-style-type: none"> <li>• Report was distributed in package. No further discussion.</li> </ul>
5.4	<p><u>Report of AMGH President of Medical Staff Association</u></p> <ul style="list-style-type: none"> <li>• Still experiencing intermittent gaps in coverage in the OR and OB departments, which is of significant concern for any patients needing emergency surgery.           <ul style="list-style-type: none"> <li>○ Dr. Daters advocated for increased OR nursing postings. Mr. Trieu will discuss further offline and bring any recommendations forward to the appropriate committee.</li> </ul> </li> <li>• AMGH has just recently recruited four locums to cover shifts in our ED. However, the current model of patient care could be a deterrent.</li> <li>• Two core ED physicians have recently left the ED program, which is also contributing to gaps in the schedule.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the AMGH President of the Medical Staff Association report as presented. CARRIED.</u></b></p>
<p><b>6 Committee Reports &amp; Previous Minutes</b></p>	
6.1	<p><u>Governance &amp; Nominating</u></p> <ul style="list-style-type: none"> <li>• Minutes of the January meeting were distributed with the meeting materials.</li> <li>• Committee ToRs will be reviewed at the next meeting.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the previous minutes and verbal update of the Governance &amp; Nominating Committee as presented. CARRIED.</u></b></p>
6.2	<p><u>Medical Advisory Committees</u></p> <ul style="list-style-type: none"> <li>• Minutes the January AMGH MAC and SHHA MAC meetings were distributed with the meeting materials.</li> </ul>
6.3	<p><u>Recruitment &amp; Retention</u></p> <ul style="list-style-type: none"> <li>• Minutes of the January meeting were distributed with the meeting materials.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the previous minutes and verbal update of the Recruitment &amp; Retention Committee as presented. CARRIED.</u></b></p>
6.4	<p><u>Audit &amp; Finance</u></p> <ul style="list-style-type: none"> <li>• Minutes of the February meeting were distributed with the meeting materials.</li> <li>• Team members are busy preparing for fiscal year-end.</li> <li>• February meeting discussed investment portfolio and upcoming audit plan.</li> <li>• Note that the financial position of both hospitals will decline by year end as anticipated impacts of the repeal of Bill 124 are accrued.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the previous minutes and verbal update of the Audit &amp; Finance Committee as presented. CARRIED</u></b></p>
6.5	<p><u>Executive &amp; Resources</u></p> <ul style="list-style-type: none"> <li>• Minutes of the February meeting were distributed with the meeting materials.</li> </ul>

	<p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To accept the previous minutes of the Executive &amp; Resources Committee as presented. CARRIED.</u></b></p>		
<b>7</b>	<b>New Business</b>		
7.1	<p><u>Changes to Records Retention</u></p> <ul style="list-style-type: none"> <li>A new records retention tool kit has been released by the OHA. As discussed at the last Governance &amp; Nominating Committee meeting, this tool kit recommends that the register of members be retained for the life of the hospital plus five years.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: That the Records Retention Policy be updated to include that Register of Members documents be retained for the life of the hospital plus five years. CARRIED.</u></b></p>		
7.2	<p><u>Branding</u></p> <ul style="list-style-type: none"> <li>The recent Governance &amp; Nominating Committee meeting also discussed the potential to drop the word ‘association’ from South Huron Hospital Association. Recall that the community often refers to this hospital as the South Huron Hospital, or even the Exeter Hospital.</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To review with legal counsel and take the necessary steps to: (a) ensure South Huron Hospital is registered as the operating name of South Huron Hospital Association and consider removal of the word, Association, from the current logo used by such hospital; and (b) investigate changing the corporate name of South Huron Hospital Association to South Huron Hospital in due course. CARRIED.</u></b></p>		
7.3	<p><u>Innovation Lab</u></p> <ul style="list-style-type: none"> <li>Mr. Trieu is looking to introduce an innovation lab to HHS to allow staff and physicians to bring their ideas for improvement forward. If appropriate, ideas can be scaled to other departments, or to the entire organization. Senior leaders will sponsor this initiative with work beginning in April.</li> </ul>		
<b>8</b>	<b>In-Camera Session</b>		
8.1	<p><u>Move Into In-Camera</u></p> <ul style="list-style-type: none"> <li>Previous Minutes</li> <li>Human Resources</li> </ul> <p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To move into the in-camera session at 5:33 p.m. CARRIED.</u></b></p>		
<b>9</b>	<b>Board Evaluations</b>		
9.1	<p><u>Evaluations</u></p> <ul style="list-style-type: none"> <li>Board members were reminded to complete the board effectiveness and peer evaluations via SurveyMonkey.</li> </ul>		
<b>10</b>	<b>Next Meeting</b>		
10.1	<b>Date</b>	<b>Time</b>	<b>Location</b>
	April 13, 2023	4:00-6:00 p.m.	MS Teams/SHHA Boardroom
<b>Signature</b>			
<p>_____</p> <p>Mr. Bruce Shaw, Chair</p>			
<p>_____</p> <p>Mr. Jimmy Trieu, President / CEO &amp; Secretary of the Board</p>			